



Application Processing Services
Voicemail: 773-236-0356
Fax: 773-364-8330
Email: admin@thepatientalliance.org

MEDICAL CANNABIS APPLICATION ASSISTANCE

Let's get this process started! We will meet with you and go over all of your paperwork for your application, complete your fingerprints, and take your passport style photo. All of this gets done right at the doctor's office. We make it quick and painless for patients and caregivers.

In order to complete your application with us, you need you to bring the necessary documents and fees. In this packet is a list of documents the State will accept and how to obtain them. If you have any questions for us, prior to coming to your appointment, please email us at: admin@thepatientalliance.org, and we'll be happy to answer any questions you may have.

We look forward to helping you through the application process. Put your mind at ease, we've got it covered.

PREPARING FOR YOUR CANNABIS APPLICATION:

1. Proof of Illinois Residency
2. Documentation for Minors, Veterans, and Disabled Persons
3. Application, Fingerprinting and Processing Fees
4. Fingerprinting

PROOF OF RESIDENCY

You must provide proof of residency for the patient application. Please bring your **Illinois Driver's License or State ID** and TWO of the following documents. If you don't have an Illinois ID, bring your passport. Make sure the documents are current and valid.

- Pay stub or electronic deposit receipt, issued less than 60 days prior to the application date, which shows withholding for State income tax
- Valid voter registration card with an address in Illinois
- Current military identification card;
- Bank statement (dated less than 90 days prior to application) or credit card statement (dated less than 60 days prior to application);
- Deed/title, mortgage or rental/lease agreement; property tax bill;
- Insurance policy (current coverage for automobile, homeowners, health or medical, or renter's)
- Medical claim or statement of benefits (from a hospital or health clinic, private insurance company or public (government) agency, dated less than 12 months prior to application)
- Tuition invoice/official mail from college or university, dated less than the 12 months prior to application
- Utility bill, including, but not limited to, those for electric, water, refuse, telephone land-line, cellular phone, cable or gas, issued less than 60 days prior to application
- W-2 from the most recent tax year



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INSTRUCTIONS FOR MINORS (UNDER THE AGE OF 18)

Minors are not required to get fingerprinted or submit a photo, but the **Birth Certificate** is required for the State Application.

The Caregiver of the minor is required to submit Proof of Residency, Fingerprints, and a passport photo. Minors are allowed one (1) caregiver at no additional charge.

Please bring a **check or money order** made out to: Illinois Department of Public Health for the application fee. \$100 for a one year card. We can help you assemble the application, then you will be able to mail it to the IDPH. Minor applications cannot be submitted online.

INSTRUCTIONS FOR TERMINAL ILLNESS

If you are a Terminal patient (less than 6 months), you and your Caregiver will not need to be fingerprinted or submit fees. Residency documents and passport photos are required for both patient and caregiver. This application is expedited with a 2 week turnaround time by the State. Terminal applications cannot be submitted online, we will help you assemble the application and you will mail it to the IDPH.

INSTRUCTIONS FOR VETERANS

If you are a Veteran currently receiving care at the VA, you do not need to submit a physician's certification. You will need to provide a copy of your DD214 and the 10-5345 form (Request for Medical Records). If you need a copy of the 10-5345 form, please email us at: admin@thepatientalliance.org. We can help you out!



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MEDICAL CANNABIS APPLICATION FEES

Fingerprints and Processing

For only \$135, you can complete your fingerprints, photo, and medical cannabis application! Credit or debit card only, NO CASH.

FEES: \$65 for fingerprinting + \$70 for application processing = \$135 total

Illinois Department of Public Health's Medical Cannabis Application Fee

Credit/debit card only, NO CASH

1 year card = \$102.35

2 year card = \$204.70

3 year card = \$255.88

Patients on Social Security Disability Income (SSDI) or Supplemental Security Income (SSI) and Veterans are eligible for a discounted patient application fee. Please see instructions below.

Illinois Department of Public Health Designated Caregiver Application Fee

This is optional! Each cannabis patient has the ability to designate one caregiver.

1 year = \$25

2 year = \$50

3 year = \$75

Fingerprinting is required for the federal background check.

Please know that Illinois requires a fingerprinted background check for anyone applying for Medical Cannabis. If the felony is for marijuana, you have the right to appeal. If it is for any other controlled substance, the state will likely deny your application, and your fees will not be refunded.

INSTRUCTIONS FOR SSI/SSDI
DISABILITY INCOME PATIENTS

The state needs this document for you to get the 50% reduction on your application. You can still get on the program if you are unable to get this letter, you just will have to pay the full application fee.

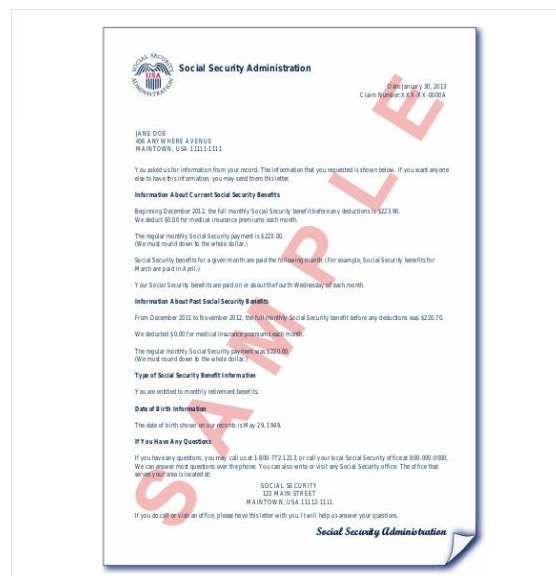
To get the application discount, you **MUST** have a current copy of your “benefit verification letter”.

Stop! Don't go digging through your files looking for this letter because it is not one that usually gets sent out unless you specifically request it. Below are instructions to getting a current Social Security Disability Benefit Verification Letter. Please see sample below.

How to get a current Disability Benefit Verification Letter:

You can get this letter a couple different ways:

1. Request a “benefit verification letter” by calling or visiting your local social security office.
2. Print one off from the social security's website at:
<https://faq.ssa.gov/link/portal/34011/34019/Article/3705/How-can-I-get-a-benefit-verification-letter>



FINGERPRINTING TIPS

Fingerprint quality is determined by many factors, some of which are beyond your control.

Examples of factors you can't control that affect skin health and dryness, include: age, medications you're taking, and genetics. Factors you CAN control include hydration (drinking water), and applying oil-free lotion to your fingertips starting a day or two before your appointment.

How to prepare for fingerprinting:

1. Drink plenty of water, and minimize caffeine and alcohol intake beginning the day prior to your appointment.
2. The day prior to your appointment-Apply oil-free lotion to your hands a couple of times per day, and again the morning of your appointment; especially after each time you wash your hands.
3. Do not swim or have your hands in salt water prior to fingerprinting.
4. Do not use hand sanitizer immediately prior to fingerprinting.
5. On hot humid days, cool your hands before coming in to get fingerprinted.

Fingerprint rejection (NOT DENIAL) is very common with the Medical Cannabis Program due to dehydration, medication, and age. Should your fingerprints get rejected, email us a copy of the letter you receive from IDPH, and we'll reprint you. Should your fingerprints get rejected a second time, the State will go to a name based background check.